

## COURSE

### *CV writing and job interview* SSD: VET06

PHD COURSE: FOOD SCIENCE  
ACADEMIC YEAR: 2023/2024

## COURSE DESCRIPTION

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## GENERAL INFORMATION

**SUGGESTED YEAR:** I, II

**PERIOD:** November 2023

**CFU:** 1 (5 ore)

### EXPECTED OUTCOMES

The course aims to provide students with soft skills on the importance of writing a CV and a presentation letter with particular focus on the preparation of academic CVs and short bios. In addition, the course will provide suggestions to get prepared at searching platforms for job applications and how to be prepared for a job interview. The student will have to demonstrate knowledge and understanding of the topics related to CV writing and job interviews.

### CONTENTS/SYLLABUS

- CVs or non-academic CV or résumé
- Academic CVs
- Narrative CVs
- Short bio
- Cover letters
- Platforms for job applications
- Job interview

### READINGS/BIBLIOGRAFY

<https://www.nature.com/articles/d41586-019-01358-5>

<https://blogs.nature.com/naturejobs/2011/09/27/38-tips-on-writing-an-academic-cv/>

Material supplied by the teacher

### TEACHING METHODS

<b>Lectures</b>	<b>hours: 5</b>
<b>Laboratory</b>	<b>hours</b>
<b>Seminars</b>	<b>hours</b>
<b>Other activities</b>	<b>hours:</b>

## **EVALUATION CRITERIA**

### **a) Methods for acquiring eligibility**

- Written exam
- Oral exam
- X Project discussion
- Other

### **b) Evaluation pattern**

For the eligibility, a percentage of the attendance at the course of at least 75% is requested.